Application for Non-Local Primary School Enrolment

Please read the information for parents on the back of this form.

A: STUDENT INFORMATION

<table>
<thead>
<tr>
<th>Family Name</th>
<th>Date of birth</th>
<th>Given Name</th>
<th>Male</th>
<th>Female</th>
<th>Address</th>
<th>Home phone</th>
<th>Work/Mobile</th>
<th>Parent/Guardian’s Name</th>
<th>Relationship to student</th>
<th>Present School</th>
<th>Present Year/Grade (K-6)</th>
</tr>
</thead>
</table>

B: NON-LOCAL SCHOOL PLACEMENT REQUEST

<table>
<thead>
<tr>
<th>School applied for</th>
<th>Year/Grade</th>
<th>Proposed date of enrolment</th>
<th>Reason for application</th>
</tr>
</thead>
</table>

(Attach any further information that you feel may be relevant)

I have also applied for enrolment at the following non-local school

And at my local school

Parent/Guardian signature | Date

C: SCHOOL USE ONLY

<table>
<thead>
<tr>
<th>Date received</th>
<th>Place available?</th>
<th>Parent advised on</th>
</tr>
</thead>
</table>

Notes

FORWARD THIS FORM TO THE PRINCIPAL OF THE NON-LOCAL PRIMARY SCHOOL AT WHICH YOU ARE SEEKING PLACEMENT
Non-Local Primary School Placement
Information for Parents

Please read carefully before completing the form

Parents may apply for the non-local enrolment of their child in up to two (2) schools of their choice in addition to their designated local school. A separate application form is required for each school.

Reasons for choosing non-local placements may include:

- Change of residence
- Move from a non-government school
- Siblings already enrolled at the school
- Medical reasons
- Safety and supervision of the student before and after school
- Student welfare needs
- Particular educational programs or philosophies
- Structure and organisation of the school
- Size of the school
- Particular disciplinary procedures
- Attitude to school uniforms
- Travel arrangements and/or distance

The number of students a school may enrol is limited by the availability of classroom space. This means that some schools may not have room left for non-local enrolments after accommodating local children. To avoid disappointment, parents should check that there are places available in a school before applying.

Once a student enrols in non-local school, transfer to another non-local school will only be possible in exceptional circumstances. Transfer to the student's local school will be allowed if space is available.

Parents can appeal against decisions regarding non-local placement by writing to the Assistant Director-General (Region).

FORWARD THIS FORM TO THE PRINCIPAL OF THE NON-LOCAL PRIMARY SCHOOL AT WHICH YOU ARE SEEKING PLACEMENT