GENERAL MEETING MINUTES (MARCH 2014)

DATE/TIME: MONDAY, 3 MARCH 2013 AFTER AGM

CURRENT FINANCIAL MEMBERS MARCH 2014

Lisa Kennedy
Nichole Batson
Vanessa Phelan
Emma Wood
Amanda Poulton
Cindy Murray
Gina Wilson-Burns
Trent Burns
Sam Singleton
Rae Carter
Linda Stevens
Cathy Corkett
Jamie Bodycott

1. Attendance and apologies
Susan Hilliar, Jenny Mison, Vicky Turner, Trent Burns, Jamie Bodycott, Linda Stevens, Cathy Corkett, Vanessa Phelan, Lisa Kennedy, Nichole Batson, Amanda Poulton, Cindy Murray, Gina Wilson-Burns

Apologies
Rae Carter, Nichole Batson, Emma Wood, Roz Phillips, Kate Rumble, Natalie Hall, Victoria Carmelotti

2. Minutes of the Previous Meeting
The minutes were accepted as a true and correct record of the meeting.
Moved: Lisa Kennedy
Seconded: Cindy Murray
PASSED

3. Business Arising from Previous Minutes
• Tables were purchased used for the welcome BBQ. Receipt will go to the school for GST benefits. Will be stored in the P&C shed eventually.
• The meeting was advised there had been great feedback regarding the welcome back BBQ.
  Other items will be picked up under their report areas.

4. Principal’s Report
Susan spoke to the meeting on the following topics:

• The welcome back breakfast was brilliant, lots of different faces, delightful experience. It was agreed we could have a donation tin next time as there were a number of requests by attendees to make a contribution.
• Air conditioning: Two quotes including front office & 5 classrooms and server room were received with variation in cost from $20.2K to $29.4K with the classroom only breakdown being $14K - $20K.
  Considering the large discrepancy in those prices it was agreed Susan would seek a third quote to give the P&C greater clarity in their decision making.
• After the recent tragedy in a NSW school playground DEC have advised all schools need their trees assessed by an Arborist. There is no information around who will cover the costs associated with this. Specific to our school a community member has advised there is concern around trees off school grounds where parents park and children walk for school drop off and collection.
• School Fees are coming in with already 20% of the school community contributing (an improvement but it’s too hard to tell if the eBanking option or greater information in the newsletter has made a difference).
• There has been a great response to weekly newsletters.
• The new Cambe Calf Award is working well and families seem to like it. Kids who get awards and other students working well have their names entered into a barrel for a prize draw every month or so. It was discussed that awards notices should be appearing in
communication books. Susan will speak with staff to ensure there is a clear strategy around communicating when students are receiving awards.

- Safety around schools forum on 6 March 12.30 - 2.45. P&C advised Amanda Poulton and Cathy Corkett would attend. Specific to our school are the issues around footpaths and traffic congestion and the Catch 22 situation where too many kids who could walk to school don’t because of traffic. Susan to RSVP on behalf of the three of them.
- PLAN (The Department based assessment tool) which provides information about where your child sat at the end of the year on the learning continuum. It's pertinent to recognise that there is much faster growth in the younger years than the senior years as a result of learning complexity in senior years. In the future it is likely PLAN information will go home for all years not sitting NAPLAN.
- Susan expressed her gratitude for the amount of work staff are undertaking with lots of planning and improvements to how we do things.

A summary of Stage 1, 2 & 3 activities was provided to the meeting by the APs including:

- Student Led Conferences - information will be provided in newsletter.
- LIPI Program is being introduced for some students in Stage 1
- Mr Waters will arrange an Easter Egg Hunt on the Friday afternoon after Cross Country.
- Stage 2 are preparing for NAPLAN ie learning about the books look like etc so they get the idea of how they work.
- Stage 2 excursion 21 March to science centre (simple machines).
- Friday, 28th Easter Mufti and in-Sport disco for each stage.
- Busy last week of term: Icy Tuesday, Easter Hat Parade day/sausage sizzle and Wednesday Canteen, Anzac Day ceremony and Cross Country.
- Wakikiri registered but not confirmed yet - need to have a confirmation from parents around assisting with this activity.
- Stage 3 Camp expressions of interest have been sent out which can then allow costs to be determined.

5. President’s Report

- Thank you to Martina Reitz for helping with the Nowra Show entries. 3/4M entered and won their section - congratulations.
- NSW P&C annual conference in July.
- Ysabel has given Lisa a log in for the website to upload P&C information.

6. Vice Presidents’ Report

Cathy raised the Anti Bullying day on 21 March and how it might fit with the school doing something around their core values.

7. Treasurer’s Report

As circulated with the agenda and the Canteen Financial Report is per the previously circulated report. Vanessa advised she would chase up the Slushie Machine to see if there is any balance from bonds paid etc.

ACCOUNT SIGNATORIES:

It was agreed that the following office bearers will be signatories on accounts:

P&C ACCOUNT:
President, Treasurer, Secretary and both Vice Presidents

CANTEEN ACCOUNT:
President, Treasurer, Canteen Convenor and either the Secretary or Vice President

COOSH:
President, Treasurer and Secretary of P&C as well as the COOSH Convenor and COOSH Assistant Treasurer

PASSED UNANIMOUSLY
8. Secretary’s Report

Correspondence: Meadow’s Swim School outlining options regarding school swimming.

It wasn’t considered an option for the school to take on at this stage.

9. Canteen Report

• Current operations are averaging around 50% profit from sales.
• Icy Tuesdays going well and we will look at continuing
• Will introduce pies or sausage rolls in the near future.
• A few new volunteers have joined the team.
• Canteen monitors are currently trialling to see if they want to apply then they will sign a canteen monitor commitment form etc.

10. Fundraising Report

Potential events include:

• Trivia Night
• Jump Rope for Heart (has to be done as fundraiser)
• Easter raffle Mufti, disco in sport
• Amanda and Susan will get together to discuss the calendar.
• Easter Mufti Disco Day (Cambe MAD day)
• Fun run as part of the Cross Country
• Mothers Day Stall

11. Uniform Shop Report

NIL

12. COOSH Report

• P&C Supports COOSH in establishing a term deposit but want to look into different options and maturing dates etc. This meets the recommendations of their last years Audit Report.

• The temporary co-ordinator position has been extended to allow for the recruitment process to be undertaken.

• COOSH will send Susan some information regarding future renovation plans.
• COOSH Financials per the circulated report with the Agenda.

13. Calf & Craft Fair

Nil

14. General Business

Presentation Night - need to consider venues.

Sausage Sizzle flyer to be created (Gina) outlining the Easter Had Parade Day with Drink/ Sausage Sandwich $4 (pre-orders required)

15. Other Business

Nil

NEXT MEETING: 7 April 2014

The meeting closed at 9.20PM