GENERAL MEETING MINUTES 12 MAY 2014

CURRENT FINANCIAL MEMBERS MAY 2014

Lisa Kennedy  Nichole Batson  Vanessa Phelan  Emma Wood
Amanda Poulton  Cindy Murray  Gina Wilson-Burns  Trent Burns
Sam Singleton  Rae Carter  Linda Stevens  Cathy Corkett
Jamie Bodycott  Paula Hinds  Lynda Hare

1. Attendance:
Jenny Mison, Nichole Batson, Lisa Kennedy, Jamie Bodycott, Emma Wood, Vicky Turner,
Paula Hinds, Gina Wilson-Burns

Apologies:
Cindy Murray, Linda Stevens, Cathy Corkett, Rae Carter, Trent Burns, Amanda Poulton, Susan Hilliar

2. Minutes of previous meeting:
The minutes were accepted as true and correct record of the meeting.
Moved: Gina Wilson Burns  Seconded: Nichole Batson  PASSED

3. Business arising from previous minutes:
- BBQ was purchased for use at the Easter hat parade for $60. Thanks to Jamie Bodycott for organising.

4. Principal’s report:
- Thank you to Amanda Poulton for organizing and running the Mother’s day stall.
- Presentation night set for Monday 8 December. Possibly at the Shoalhaven Entertainment Centre or Bomaderry High School hall.
- Proposed bus zone for a 30m bus zone in Rouse Ave for the Kennedy’s bus company discussed with council.
- Trivia night is Friday 30th May (music and songs from the 80's). $15 per head, tables of 10.
  Tickets to go on sale next week.
- Helicopter visit on the village green for 10 June.
- Friday 23rd May is walk to school day. Article to go in newsletter.
- Thank you to children who attended and participated in the Bomaderry Anzac Day ceremony.
- School’s resources wish list including costs presented. Total cost $21,000. Priority of items to be confirmed for discussion at next month’s meeting.
- Findings are complete from last year’s surveys on school core values and school rewards systems.
  Recommendations include:
  - Class reward systems to stay in place.
  - A core values Doing Things Together day to be held early in the school for students and parents to learn and demonstrate the core values.
- A five week focus on each individual core value.
- The introduction of a whole school core value reward system with varies levels and rewards when core values are followed.
  - Naplan tests start tomorrow. Teachers are aiming for a relaxed easy going approach.
  - Wakikiri working bee set for Sunday 25 May 11.30am to 4pm. Parent helpers requested for help and assistance with costumes.

5. President’s report:
  - Presentation of a farewell retirement gift to Sue Agar at a special assembly on Tuesday 20 May. A card and plant (to the value of $80) to be arranged. Nichole Batson to organize the purchase of the plant and presentation of the gift.
  - A draft staff recruitment policy has been prepared and will be reviewed at the next meeting.

6. Vice President's report:
  - Stage 3 camp was held last week. Great fun had by all who attended.

7. Treasurer’s report:
  - Financial reports attached.

8. Secretary’s report:
  - Nowra Players Club – upcoming performance. Flyer to be left at the office.
  - Shoalhaven City Council – seeking comment on proposed new bus zone in rouse Avenue. P&C supported the changes. Lisa Kennedy to respond.

9. Canteen report:
  - Thank you to everyone that helped at Easter hat parade sausage sizzle. We did 370 sausage sandwiches that day, great effort!
  - Canteen monitors were presented with their badges on Tuesday 29 April.
  - Cathy Corkett is going along to the Year 2 Lunch Box project on Wednesday mornings to see if there’s anything we can incorporate in the canteen menu in terms of getting the kids to eat more fruit & veg, will discuss further at the next meeting
  - Pie drive order forms go out week commencing 19 May, orders back by 3pm Monday 26 May, no late orders accepted, orders arrive at school Wednesday 4 June for collection that day
  - Athletics carnival canteen to be a Year 6 fundraiser coordinated by Natalie Hall
  - Advice sought from slushie machine Rental Company was that bond was lost due to cleaning and transport costs.

10. Fundraising report:
  - Fundraising calendar needs updating with pie drive details.
  - Easter raffle had close to 200 prizes. Comments made that it worked well with lots of prizes and should do the same again next year. Raised $1189.30.
  - Mother’s day stall has made a preliminary profit of $62.53. Remaining stock of seeds and plants to be sold over next few months which could raise another $400. Unsold stock will be kept for Father’s day stall.
  - A of last Friday had banked around $2000 for the Fun Run. Closes this Thursday 15 May. Note: in 2013 the Fun Run raised $3116 of which $2000 goes to pay electricity costs for the new air conditioners.
  - Some parents have received email reminders for the South Coast Entertainment Books. Amanda Poulton to make enquiries.
11. Uniform shop report:
- Limited adult uniforms items still available for quick sale at various prices.

12. COOSH report:
- Recruitment for vacant permanent positions has been finalised - Suzanne Cole has been appointed to the position of Child Care Centre Coordinator, Sarah Schusser to Child Care Educator and Sharon Coghlan, has registered an interest to go on casual shifts. Thanked Sue for all her work over last 12 months.
- Easter Vacation Care was great fun and busy. The first week we were fully booked for Monday to Thursday. The second week was also high in numbers for this time of the year. Received positive feedback on the children’s behaviour at both the excursion venues.
- Next COOSH Committee Meeting: Tuesday 20th May, 6.15pm in the COOSH Building
- Have completed repair work to the building of $1,342 for 14 new bag hooks, removal of the window on the veranda and installation of the insulation on the underside of the veranda roof.
- Debtors are looking very good. The COOSH Debtor procedure has been followed for all a number of older debts and it has been determined that these are all very old debts and all avenues have been taken to recover these outstanding fees.
  **MOTION:** Outstanding COOSH fees totalling $2,946 and as identified by the COOSH SubCommittee to be written off as bad debts.
  Moved by Gina Wilson-Burns seconded Lisa Kennedy PASSED.
- A review of required staffing ratios and COOSH’s operating licence has identified that it is preferential to have 3 staff working in the afternoon.
  **MOTION:** A third permananet parttime Child Care Educator position of 15hrs/week for after school care be created and recruited.
  Moved by Emma Wood seconded Lisa Kennedy PASSED.
- An audit has been made of fee income and COOSH expenditure. The COOSH Subcommittee is recommending a fee increase due to changes to staffing ratios, and increase costs for salaries, fees and utilities. The fees haven’t been increased in the last five years.
  **MOTION:** As of Monday of the week of 1st July 2014, fees are to increase to Permanent BSC - $13.00; Casual BSC - $15.00; Permanent ASC - $23.00; Casual ASC - $25.00; Permanent VC - $43.00; Casual VC - $45.00; VC Excursion day - $60.00.
  Moved by Emma Wood, Seconded Gina Wilson-Burns. PASSED
- The Department of Education has sent through a COOSH Licence Agreement which it is implementing with all OOSH’s across the state where they operate from school facilities. The COOSH building’s ownership has been raised and a draft letter has been prepared identifying the P&C’s owns the building. This letter will be sent to the Department of Education via Susan Hilliar next week.

13. General business:
- Fireworks tickets to go out after the trivia night with 2 weeks for tickets to be returned
- A snow trip has not been organized yet.

14. Other business:
- Nil

15. New Financial members
There were no new members.

**Next Meeting: Monday, 2nd June 2014**
The meeting closed at 8:25pm