GENERAL MEETING MINUTES

DATE/TIME: MONDAY, 4th May 2015 AT 6.30PM

CURRENT FINANCIAL MEMBERS
Cindy Murray Lisa Kennedy Amanda Poulton Emma Wood
Gina Wilson-Burns Daila Mohr Leslie Coster Linda Stevens
Roz Phillips Nichole Biggs Cathy Corkett Trent Burns

1. Attendance and apologies
Amanda Poulton, Gina Wilson-Burns, Cindy Murray, Nichole Biggs, Lisa Kennedy, Emma Wood, Cathy Corkett, Jenny Mison, Trent Burns

Apologies: Susan Hilliar, Linda Stevens

2. Minutes of the Previous Meeting
The minutes were accepted as a true and correct record of the meeting.

Moved: Amanda Poulton Seconded: Lisa Kennedy PASSED

3. Business Arising from Previous Minutes
Election of executive committee was finalized:

President: Amanda Poulton nominated by: Gina Wilson Burns Seconded: Cindy Murray
Vice Presidents: Lisa Kennedy nominated by: Amanda Poulton Seconded: Cindy Murray
Gina Wilson Burns nominated by: Amanda Poulton Seconded: Cindy Murray
Secretary: Cathy Corkett nominated by: Gina Wilson Burns Seconded: Trent Burns

Linda Stevens remains as Treasurer, Nichole Biggs as Uniform Committee convenor, Cindy Murray as Fundraising convenor, Emma Wood as COOSH convenor and Lynda Hare as COOSH minute taker. Canteen committee convenor remains vacant.

• Payment of monies to school for games equipment was discussed. The school has purchased outdoor game equipment for the use of students and plans to buy some scooters for use in the playground.

4. Principal’s Report
Parents and Citizens of Cambewarra Public School

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Trent updated the meeting on current issues including:

- Continuing safety issues at drop off zone in the mornings including: parents not observing time limits and students walking through traffic on the roundabout. Bike safety is also an issue around cars and buses, with a recent near miss incident.

- New bus parking area in Rouse avenue will start 05/05/15.

- A list of parking fines will be published in the school newsletter to remind parents of the penalties for parking in the no stopping zones around the school, particularly in the new zone in Nooramunga Avenue.

- Parents also need to be reminded that students are not to be picked up by car in the turning circle in the afternoon as per the signage on display.

- Core Values certificates have arrived and many students have already achieved bronze level status. Awards will be handed out at assembly.

- Musica Viva will be held on 18/06/15, cost will be around $7 per child. It will be conducted over 7-8 weeks. Notes will go home shortly. The theme this year is Jazz.

- Trent reported on the Student survey results, which surveyed year 4-6 students. The results were positive overall with students reporting a high level of feelings of belonging and having positive relationships at school. A concerning response was that 38% of respondents felt they were victims of moderate to severe bullying. This issue is of concern and will be further investigated including what kinds of behaviours students perceive as bullying.

- Jenny Mison commended the students for their participation in the school ANZAC service and participation in the Bomaderry ANZAC march. The school was represented by approximately 65 students at the march this year.

- Jenny asked that parents be reminded to include jumpers and raincoats for students, with the cold and wet weather catching everyone by surprise early this term.

- Stage 1 excursion will be to the Science centre/Planetarium. Cost will be $25 including entry and bus fare.

- Term 1 student lead conferences went well. Reports will go home on 24/06/15. Teachers have amended the report format to make it more concise. Reports will include an indicator of where students are sitting academically in relation to their year level.

- Kindergarten students will participate in a survey for the census. Teachers will conduct the survey and parents have the option to opt out for their child/children.

- The Athletics carnival will be held on Friday 12/06/15 at Shoalhaven High for years 2-6. Kindy and year 1 will have activities at school that day.
Parents and Citizens of Cambewarra Public School

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- NAPLAN testing will take place from Tuesday 12/05 – Thursday 14/05/15, with a catch up day on Friday 15/05/15.

5. President’s Report
Trent acknowledged the contribution made by outgoing President Lisa Kennedy over the last 3 years.

6. Vice Presidents’ Report
Nil

7. Treasurer’s Report
- Linda submitted P&C account statements for the period up to 30/04/15.
- There was discussion of the use of the canteen account for the year 6 fundraising “Icy Tuesday’s”. Currently the Icy Tuesday invoices are being paid out of the canteen account, but there has been some confusion about which account funds are deposited into. Cindy will follow up this matter with Linda Stevens. The plan going forward is to use the P&C account for calf and craft fundraising as normal. The canteen account can be used for Year 6 fundraising, but the opening balance for 2015 must be maintained as P&C funds.

8. Secretary’s Report
Nil

9. Canteen Report
Amanda reported that “one off” food events are still planned to go ahead, details to follow at future P&C meetings.

10. Fundraising Report
- Cindy reported that there will be a year 6 fundraising meeting tomorrow morning, Wednesday 6th May.
- The mother’s day stall is going well with year 6 students assisting.
- Entertainment books are now available, both in paper and digital format.
- There was a discussion about the year 6 gifts for students and it was decided to canvas the students about their preferred end of year gift, with the proposal of doing a yearbook for each student this year.
- Recent fundraising: Easter Raffle: $1119.35, Election day cake stall: $760.10, Fun Run approximately $2000

11. Uniform Shop Report
- Nichole reported that the uniform shop has been busy and items are selling well. Parents are to be reminded in the school newsletter that the shop closes at 2.45pm on Wednesdays.
There was a discussion about the wearing of winter uniform and it was general consensus that the winter uniform is to be worn during Terms 2 and 3.

12. COOSH Report

- Emma reported that we need to update our P&C executive information for the provider application for COOSH.
- There was a discussion about the need to redistribute some of Emma’s duties, to other subcommittee members and the COOSH supervisor, Michelle Mc Bain, to allow for payroll and other payments to proceed as normal during holiday periods etc. As the treasurer position is still vacant, Emma will speak to Lynda Hare about possibly taking on the position of Assistant Treasurer to assist with this. Linda Stevens has been authorized for COMBIZ in the past but needs to be reactivated to enable her to approve payroll etc.
- COOSH involvement in the calf and craft fair needs to be clarified. Cindy will speak to Michelle regarding ideas.
- Staff Changes: Sian has resigned and we welcome two new staff members Anne and Jo who are settling in well.
- Michelle is working on readiness for the next assessment which is due any day.
- Update on licensing agreement: Response on charges – the fee is to be $1 a year. The agreement we were given and have been working on updating, was for a OOSH that uses school facilities. It has gone back for review as it doesn’t apply to our circumstances.
- Nowra Public School P&C is considering establishing an OOSH service. They are seeking some advice on this and Cathy was approached to see if we could help them with some information from our perspective, having run a successful service for several years. Cathy and Emma are happy to attend their P&C meeting to provide general information and will do so when requested.

13. Calf & Craft Fair

“Sponsorship gathering” needs to begin asap. Calf and craft meetings to be held on Wednesday 20/05/15, to seek volunteers and provide information to the school community on activities. 5 cent competition to commence for each class to get fundraising underway in conjunction with Calf and Craft t-shirts being worn on “Mad Cow Fridays”.

14. General Business: Nil

15. Other Business : Nil

NEXT MEETING Monday 15th June 2015 at 6.30pm

Meeting closed at 7.45pm