GENERAL MEETING MINUTES

DATE/TIME: MONDAY, 25 MARCH 2013 AT 6:30PM

Attendance and apologies
Apologies: Susan Hilliar, Rae Carter, Deb Jeffrey, Wendy Carroll, Victoria Carmelotti, Natalie Hall, Emma Woods

1. Minutes of the Previous Meeting
Minutes were accepted as true and correct after amending the attendee list to include Trent Burns.
MOVED: Lisa Kennedy SECONDED: Cindy Murray PASSED

2. Business Arising from Previous Minutes
nil

3. Principal's Report:
An update was provided to the meeting on the following topics:
• Annual school report to be finalized this week and uploaded.
• Easter Hat parade weather might be too hot so the raffle draw can take place in the hall after the parade on the basketball courts.
• Police Liaison officer coming next Tuesday to talk to stage 3 students to talk about cyberbullying.
• Assembly has been moved to week 11 due to Easter Monday.
• Newsletter will go out week 10 with corrected dates for assembly and cross country.
• NAPLAN all organized for 14,15,16 May. Exams for Grade 3 will take place in 3/4B & 3/4R classrooms.
• $5K allocation from COOSH for the funding program is being allocated to the previously identified items. There is still some difficulty in determining the best Docuscans to get in the school environment. Gina will see what she can find and advise Trent. It was acknowledged iPad Minis were not actually considered when ordering iPads for the school in this instance.
• COOSH to direct cheque directly to the school rather than via P&C
• Survey on Core Values and Award System sent out last week due back April 10.
• Ben Anderson DET Enviro education centre to work with Stage 3 where students will conduct an audit and come up with plan to save energy.
• Still need to find a date for a school disco
• 3rd May scheduled for debating and public speaking at Bomaderry High.
• Stage 1 student led conferences coming up next week and 1/2S next term.
• Expression of interest will be sought for Southern Stars to be held at WEC. Allowed 30 kids maximum in the dance team. The Southern Stars coordinate choreography and design costumes with rehearsals locally. At this stage it is expected costs to be about $200 per child. Stage 3 will have priority.

4. President's Report
NIL

5. Vice Presidents’ Report
No report but there was recognition of just how great the school grounds are looking at the moment and request a thank you be passed on to those responsible.

6. Treasurer’s Report
Current canteen financial issues being addressed include:
Visa card and phone are with Amanda. Petty cash tin is in uniform shop.
Vanessa to check with Cathie/Wendy/Deb for the cheque book to pay the advertising and auditor’s invoices.
Will need a float for Thursday’s Easter Hat Parade canteen opening and reconcile on open/close. Authority forms to be chased up.

7. Secretary’s Report
NIL

8. Canteen Report
Update on Canteen Management
• It was confirmed that the review of applications for Canteen Manager/Lease position would be the responsibility of Lisa Kennedy, Nichole Batson and Gina Wilson-Burns.
• Meet to discuss applications on Thursday, 28 March and identify and arrange times to interview candidates.

9. Fundraising Report
• Heaps of eggs donated on the mufti day, likely over 120 prizes. Thank you to all families for such a huge response.
• Fun Run forms due back Friday 3 May.
• Entertainment books email ordering waiting on information to circulate
• Mothers day stall flyers responsibility of 3/4B

10. Uniform Shop Report
For the period 13.2.2013-13.3.2013
Takings: $1,954 Banking: $2,303

UNIFORM SHOP UPGRADE
• The uniform committee advised they would clean, reorganise and paint the uniform shop on the first Monday of the holidays at 9am. A stocktake would also be undertaken. All the old cardboard boxes would be discarded and replaced with plastic tubs. Zanna will investigate paint supply options and let Nichole know of any options. It was agreed any extra ‘workers’ who wanted to help out could be ‘deployed’ to the P&C shed or canteen if there extra hands available.

ACTION: It was proposed to put $400 funds towards the revamp of the Uniform Shop.
MOVED: Lisa Kennedy SECONDED: Cindy Murray PASSED

11. COOSH Report
• Paula advised that two new staff members have commenced at COOSH as result of interview process and thanked Vanessa for the time she made available as part of the process.
• Susanne Cole has been appointed as the new relief coordinator and Taisha Clapson has been appointed as a new child care assistant. Things are working out well and there is a very positive feel to COOSH.
• Susanne and husband want to start a clean up on the Easter weekend. They have requested to remove the currently chairs bolted down as they are too damaged. Lisa will see if Bill is able to remove chairs.
• It was identified we should put out any feelers for spare tip vouchers for the COOSH Cleanup.
• COOSH committee meeting tomorrow night.
• Staff Development Days 29 & 30 April so COOSH will open those days note to go in the newsletter.
• Vacation care reminder to go in any newsletters prior to the holidays.
12. **Calf & Craft Fair** (19 October 2013)
   Next meeting will be held first week back either Wednesday or Thursday night.

13. **General Business**
    A number of topics were discussed including:
    **NSW Cancer Council Sunsmart program**
    Lisa to complete on behalf of the P&C.

    **Class Representative Request**
    It was agreed the Class Reps poster/invite be circulated to try and encourage support and an easier flow of information from the P&C back to families.

    **P&C Email account**
    Gina will establish gmail accounts for the P&C and other sub-committees as required.

14. **Other Business**
    NAPLAN results. It was agreed that the discussion planned on last years results be cancelled due to the delays and its loss of relevancy.

15. **Membership**
    There were no new P&C Membership requests.

    Next meeting 6 May 2013 at 6.30pm in the staffroom.
    The meeting closed at 8.30pm