GENERAL MEETING MINUTES

DATE/TIME: MONDAY, 5 NOVEMBER 2012 AT 6.30PM

Attendance and apologies
Apologies: Rae Carter, Emma Wood, Wendy Carroll, Natalie Coote, Victoria Carmellotti

1. Minutes of the Previous Meeting
Minutes were accepted as true and correct after amending a typographical error.
MOVED: Lisa Kennedy  SECONDED: Nichole Batson  PASSED

2. Business Arising from Previous Minutes
Pens will be ready for Year 6 on Friday, 9 November.

3. Principal’s Report:
- Cambewarra Ratepayers Association have contacted council regarding silt issue near bus stop. Council will look at fixing in the near future. Thanks to the Association for their ongoing support of the school.
- STAFFING: Advertising for last position is underway. While there is no clear idea on what staffing will look like in each stage this will be the first time in nine years that all positions will be filled. With Toni & Jane still being classed as new teachers 2103 will essentially have five new permanent teachers.
- Kindy orientation this coming Wednesday. Organisation for the day is all under control. The uniform shop is trialling new way of doing uniform orders.
- Surveys for forming classes has been done and results were briefly discussed.
  Recommendations:
  - School class forming policy needs to be reviewed.
  - Clause regarding cross stage classes to be changed to less preferable option.
  - More education regarding class structure to the school community.
  - Susan to circulate at a later date.

Stage 3 update provided by Jenny Mison
- Stage 3 camp organization under way. Jo, Troy and Tracey will be attending the camp.
- School leaders application process has started with 12 applicants this year. Process includes interviews, speeches and application letters. Speeches will be at a special assembly for students in years 2-6.
- High School orientations are scheduled as follows:
  Bomaderry  28 November
  Nowra    14 November
  St John’s  27 November

- Year 6 farewell
  - Presentation Assembly (formal), last week of school from 6-8pm (Year 5 students attend from 7pm).
  - Tuesday of that week is the Year Six Big Day Out. Starting with bowling in the morning (Stuart’s coaches donated a bus) then lunch at the park, movies and a swim in the afternoon (patrolled by life guards). Year 5s come at 5pm for BBQ and water slides.
  - Last day picnic at the Village Green and the traditional farewell tunnel will be end of day.

- Puberty lessons going really well. Troy and Tracey will take gender groups for more Q&A opportunities.

Stage 2 update provided by Trent Burns
- Stage 2 Camp coming up. Jo collecting all the information.
- Presentation Evening preparations underway - same format as next year.
• A brief discussion was had around the option for sending out payment plans and Camp information earlier and how to equitably support all students.

4. President's Report
• Meeting between School, P&C and COOSH to be held on 5 December as a review meeting to build upon goodwill agreement. Notes to be available at next meeting.
  • It was agreed P&C would pay the costs of dinner for the meeting. 
    MOVED: Lisa Kennedy  SECONDED: Gina Wilson-Burns  PASSED
  • Upcoming Staff selection: Amanda Poulton is the rep on the panel for upcoming selection.
  • Lisa advised the meeting she attended the Community Forum by the Federation re LSLD. The meeting outlined cuts to the education budgets etc. The meeting also hopes to promote community engagement via a “Day of Action” approach eg Wollongong 18 November etc rather than take strike action
  • Pip still on leave indefinitely. Mary to be approached to speak on the day of Kindy orientation. Vicky Turner to follow up and confirm.

5. Vice Presidents' Report
NIL

6. Treasurer's Report (attached)

<table>
<thead>
<tr>
<th>Bank Statement Reconciliation</th>
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<tbody>
<tr>
<td>Account Balance as per Bank Statement 31st October 2012</td>
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<tr>
<td>Add Unpresented Deposits</td>
</tr>
<tr>
<td>Less Unpresented Cheques</td>
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<tr>
<td>Book Balance</td>
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7. Secretary's Report

<table>
<thead>
<tr>
<th>FROM</th>
<th>REGARDING</th>
<th>ACTION REQUIRED</th>
</tr>
</thead>
<tbody>
<tr>
<td>St George's Basin P&amp;C</td>
<td>Thank you email regarding donation invitation to fundraiser</td>
<td>Circulate in school newsletter (given to Alison)</td>
</tr>
<tr>
<td>P&amp;C Association</td>
<td>Journals</td>
<td>Distribute</td>
</tr>
<tr>
<td>Entertainment</td>
<td>End of consignment period</td>
<td>Work with Amanda, Lisa et al to sort out</td>
</tr>
<tr>
<td>Teachers Federation</td>
<td>Community Forum</td>
<td>past event</td>
</tr>
<tr>
<td>EZ covers</td>
<td>Fundraising opportunity</td>
<td>Circulate</td>
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A short discussion took place around the current school fees and options for these to be raised to help offset the constantly increasing costs in all areas.

8. Canteen Report
Financial Report 07/10-02/11/12
Closing balance of Canteen account as at 02/11/12: $3579.91

Additional Information:
• There is an outstanding wages cheque for $390.60 for week ending 02/11/12 not yet presented.
• Takings for week ending 02/11/12 not yet banked.
• Need to get prices on what the cost was of lost stock by freezer loss.
• Freezers / Fridges need to be on own plugs.
• Whirly birds are in and do make a difference.
It was agreed to Rent/Try/Buy a slushie machine with decision on the best offer made by Deb and Wendy to circulate final figures for approval by email.

MOVED: Gina Wilson-Burns  SECONDED: Lisa Kennedy  PASSED

9. Fundraising Report
   • P&C Raffle at Presentation Night it was decided to run a Christmas Mufti day with donations of hamper items instead of the traditional ‘gold coin donation’ to participate. This will be held on the last Tuesday of November.
   • Cambewarra Disco for parents scheduled for 8 December. Lisa to follow up with Amanda to see if this is still possible or whether it may be better next year.
   • Calf & Craft Fair: Carol Hunter will do the Café, Leanne Coombs will do Cake Stall and Natalie Hall and Nichole Batson have confirmed they are available to run the ‘bank’. The Havadjia family have advised they are still happy to provide their cow for Moo Poo activities.

10. Uniform Shop Report
    Nothing of note to report. Takings since last meeting: $1,654

11. COOSH Report
    • Financial report attached

    The COOSH sub-committee have been extremely busy with staffing issues etc. Pip has been off since August for paid carer leave and has now requested leave without pay for six months perhaps longer.
    • It was agreed the P&C Executive get together as a group to assist the COOSH committee decide the best course of action for the most beneficial outcomes for all concerned ie COOSH, Pip, students, P&C etc. Currently scheduled for Wednesday morning at 8.30.

12. General Business
    NIL

13. Other Business
   Hire of Canteen

   A request was made by Deb Jeffery to hire the Canteen for her own use during a couple of school holiday weeks. The P&C felt in principle this was possible and would work out a process and rate to allow Deb this opportunity.

   It was agreed the P&C look at developing a Canteen Lease Agreement for any community members who may wish to utilise the premises when not being used by the school. Initial ideas included having a rate for active P&C and/or School volunteers and a different rate/option for others which may align with the Hall Rental Agreement Amanda is working on.

Next meeting 10 December 2012
The meeting closed at 8.40pm